

PURBA BARDHAMAN ZILLA PARISHAD

ENGINEERING WING

COURT COMPOUND, BARDHAMAN

DIST.- PURBA BARDHAMAN, PIN - 713101.

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Memo No. - DE/NIQ/5658

Date:-07/12/2023

NOTICE INVITING QUOTATION (TWO COVER SYSTEM)

For and on behalf of the Purba Bardhaman Zilla Parishad, District Engineer, Purba Bardhaman invites sealed offers in two cover system from the bonafide, reputed & resourceful 'Civil Engineering Consultant/Consultancy Firms' for preparation of project proposal consisting of plan, design, drawing, estimate etc. for the following schemes. Credentials of consultancy service of approved scheme/completed scheme of similar nature under PWD /CPWD /Railway /Corporation/ Zilla Parishad or any other Govt. Deptt./ Semi Govt. Deptt executed during last three year as prime agency are required to be submitted along with offer.

Rate should be quoted in percentage basis on Project Estimated Amount of the proposal which will include GST, taxes, duties & other charges, as applicable. No price variation clause will be entertained. Offers shall remain valid for period not less than 90(ninety) days from the date of opening of Financial proposal. Quotationer's are also requested to follow the 'Instruction to the Offerers', 'Scope of work' etc before offering their rate.

Difficulties & peculiarities as prevailing at the site of the work to be considered while offering their rate. No claim for any additional charges, if any, shall be entertained. Offer without Earnest Money shall not be accepted. Earnest Money for successful Tenderer shall be returned only on application after executing an agreement. For unsuccessful Tenderers, the same will be return back on application. Performance Security deposit of Rs.10,000/-(Rupees Ten thousand only) shall also required to submit through Bank Guarantee/ duly pledged Fixed Deposit Certificate issued from any schedule bank at the time of executing agreement and the same shall be release after 2 (two) years from the date of work order or payment of final bill for the work whichever is earlier. No other security deposit shall be deducted from the successive bills for the service. Successful Quotationer should have required to execute an agreement in Non-Judicial Stamped paper worth Rs. 10/-(Ten) within 7(seven) days from the date of issue of the work order as per norms. Time is the essence of the contract failing which the order shall be liable to be terminated and the party shall be debarred from participating in future tender.

Details of site plan, scope of works, terms & conditions may be had and may be available in the office of the undersigned on any working day. Interested firms having experience in similar type of works with valid trade licence, S.T, I.T & P.Tax clearance certificate along with PAN & GSTIN are requested to contact with the undersigned / representative on any working day for having further particulars. In case of corrigenda & addenda, change of date, due intimation will be given in the web site www.burdwanzp.org / notice board of the office of the undersigned. The District Engineer, Purba Bardhaman Zilla Parishad reserves the right to reject or cancel any or all the prequalification documents & bid documents without assigning any reason whatsoever & is not liable for any cost that might have incurred by any bidder at any stage of bidding. Acceptance of lowest or any other offer is not obligatory. Purba Bardhaman Zilla Parishad reserves the right to distribute the work amongst qualified bidders.

PARTICULARS

Sl No.	Name of work	Time of submission of project proposal	Amount of Earnest Money (in Rs.)
1.	Consultancy service of plan, design, drawing, estimate etc including soil testing for Bus Terminus at Putsuri within Monteswar Block at Purba Khanpur Mouza, Plot No. 509, JI. No. 52 within the District of Purba Bardhaman.	15 days	Rs.5,000/-

Date & Time of Application for Quotation Documents : On 15/12/2023 up to 13:00 hours.
Date of Issuing Quotation Documents : On 15/12/2023 up to 17:00 hours.
Date of Submission of Offer : On 18/12/2023 up to 15:00 hours.
(Along with issued Quotation Documents)
Place of Issuing & Submission of Quotation Documents : Quotation Documents shall be issued from the office of the undersigned and to be submitted in the same office.
Date of opening of Technical bid : On 18/12/2023 at 15:30 hours.
Date of opening of Financial bid : Will be intimated on finalisation of Technical Bid.

[Signature]
District Engineer

Purba Bardhaman Zilla Parishad



Copy of Notice Inviting Quotation offer forwarded for favour of information with request to kindly display in his Notice Board for giving wide publicity to the :-

1-2)	Sabbhadhipati/Sahakari- Sabbhadhipati . Purba Bardhaman Zilla Parishad.
3)	District Magistrate , Purba Bardhaman & Executive Officer , Purba Bardhaman Zilla Parishad.
4-5)	Additional Executive Officer / Financial Controller & Chief Accounts Officer/ Secretary, Purba Bardhaman Zilla Parishad
6)	Joint Secretary, Transport Department, Paribhan Bhawan, 12-R N Mukherjee Road , Kolkata-700001
7-8)	Regional Transport Officer, Purba Bardhaman/ Block Development Officer, Monteswar.
9)	Adhyaksha, District Council Purba Bardhaman Zilla Parishad
10-18)	Karmadhakshya (All), Purba Bardhaman Zilla Parishad
19 -22)	Sub-Divisional-Officer. (All), Purba Bardhaman
23-28)	Executive Engineer, WBSRDA, Bardhaman Division, Purba Bardhaman / Executive Engineer-I, Bardhaman Division , P.W.D. / Executive Engineer-II, Bardhaman Division , P.W.D. / Executive Engineer, Asansol Division , P.W.D. / Executive Engineer, Bardhaman North Highway Division, P.W.(Roads) Directt./ Executive Engineer, Bardhaman South Highway Division, P.W.(Roads) Directt., Bardhaman.
29)	D.I.O. & T.D., NIC, Purba Bardhaman is requested to arrange publication in Web Site http://www.bardhaman.nic.in
30-31)	Dy. Secretary/D.I.A., Purba Bardhaman Zilla Parishad is requested to arrange publication in Web Site http://www.burdwanzp.org
32-45)	Assistant Engineer (All)/ Sub Assistant Engineer (All) / H.C./ Acctt. , D.E.'s/Acctt. ,ZP , Purba Bardhaman Zilla Parishad Notice Board, Engineering Wing, Purba Bardhaman Zilla Parishad.

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2-12-2023

District Engineer
Purba Bardhaman Zilla Parishad

**PURBA BARDHAMAN ZILLA PARISHAD
ENGINEERING WING**

COURT COUMPOUND, P.O.-BARDHAMAN

DIST. -PURBA BARDHAMAN, PIN-713101

NOTICE INVITING QUOTATION OFFER

Ref:- Memo. No:- DE/NIQ/5658 Dated- 07/12/2023

QUOTATION DOCUMENTS:-

Issued to:-

*Ushata
7-12-2023*

District Engineer
Purba Bardhaman Zilla Parishad



PARTICULARS

Sl No.	Name of work	Time of submission of project proposal	Amount of Earnest Money (in Rs.)
1.	Consultancy service of plan, design, drawing, estimate etc including soil testing for Bus Terminus at Putsuri within Monteswar Block at Purba Khanpur Mouza, Plot No. 509, JI. No. 52 within the District of Purba Bardhaman .	15 days	Rs.5,000/-

Offers with 2 (two) separate sealed envelopes for technical and for financial proposals (1st and 2nd envelope respectively) are to be submitted simultaneously and these envelopes should be put inside in an outer envelope (3rd envelope) which should be sealed further. In the two- stage process, the inner envelope containing technical proposal will be opened first and evaluated to determine technical feasibility on the basis of the offering documents. Perspective drawing of the schemes should be enclosed with the technical bid. Acceptance of perspective drawing is mandatory for qualification in technical bid.

The other envelope containing the financial proposal shall be opened only of such bidders whose technical proposal are found to be feasible and therefore, financial proposal of such offers shall be evaluated and compared. The financial proposal of offerers whose technical proposals are not feasible shall be retained un-opened.

Part-A: Technical Proposal (1st envelope)-Documents for Qualification Details (Self attested copy to be submitted).

- a) Full details Bio-Data of the firm, proof of firm registration along with Postal Address, Telephone No, Mobile No, Fax No, Email No etc. including **Letter Head of the Offerers.**
- b) Income Tax Return acknowledgement.
- c) Valid 15-digit Goods & Services Taxpayer Identification Number (GSTIN) under GST Act,2017.
- d) Valid PAN Card issued by Income Tax Department .
- e) Current Professional Tax Receipt Challan.
- f) Profile of the proprietor and technical personnel/associates .
- g) Credentials of consultancy service of approved scheme/completed scheme of similar nature under PWD /CPWD /Railway /Corporation/Zilla Parishad or any other Govt. Deptt./ Semi Govt. Deptt executed during last five year as prime agency .
- h) Documents of Instruments, Equipments, for Surveying etc.
- i) Earnest Money in the form of Bank Draft/Pay Order/Banker's Cheque.
- j) Perspective drawing of the scheme along with rough cost estimate as per latest Govt. Schedule .

Part-B: Financial Proposal (2nd envelope) -As per prescribed Format

SCOPE OF WORKS

A) Schedule of Service

- i) Carrying out preliminary survey, physical verification of site, planning, preliminary architectural design, drawing, estimate, Model of structure, necessary soil testing etc.
- ii) Submission of detail Project Report including design, drawing, specification of works, detail estimate for all necessary items for both structural works, sanitary plumbing, electrification works, landscaping, internal road, drainage system etc.
- iii) Obtaining a) technical sanction of the projects from department concerned,
b) Vetting of estimate & necessary drawings for sanction from Competent Authority, & preparation of bill of quantities sufficient for tender purpose.
- iv) Submission for further detailed working drawing, specification before actual execution of the work.
- v) Rendering periodical supervision including quantitative certification of bills for works and visit to site as and when required until the project is completed and handed over.
- vi) Submission of as built drawing and work done estimate.

B) Guide line of proposed project for preparation of Plan ,Design, Drawing etc.

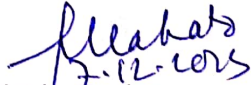
- i) Bus Stand will be used as terminus (to be stayed) at night.
- ii) a) Permanent passenger waiting shade with facility of male & female toilet.
b) Permanent stall (2 nos.).
c) Office facility.
d) Canteen.
- iii) a) Lane for Buses.
b) Shed for Buses.
c) Ticket Counter.
- iv) a) Land scaping.
b) Gate, Boundary Wall.

PAYMENT TERMS

Sl no.	Schedule of service	Consultancy Fee
1.	Carrying out preliminary survey, physical verification of site, planning, preliminary architectural design, drawing, estimate, Model of structure, necessary soil testing etc.	20% of offered rate
2.	Submission of detail Project Report including design, drawing, specification of works, detail estimate for all necessary items for both structural works , sanitary plumbing, electrification works, landscaping, internal road ,drainage system etc.	30% of offered rate
3.	Obtaining a) technical sanction of the projects from department concerned, b) Vetting of estimate & necessary drawings for sanction from Competent Authority, & preparation of bill of quantities sufficient for tender purpose..	15% of offered rate
4.	Submission for further detailed working drawing, specification before actual execution of the work.	15% of offered rate
5.	Rendering periodical supervision including quantitative certification of bills for works and visit to site as and when required until the project is completed and handed over.	15% of offered rate
6.	Submission of as built drawing and work done estimate.	5% of offered rate

ADDITIONAL TERMS & CONDITIONS

- a) A tentative site plan of land 46 decimal, will be supplied by Deptt for the scheme.
- b) To acquaint themselves with the surroundings, they are advised to visit the site before preparing the plan. The proposed plan & drawing of the Permanent Structure/building/Passenger's shed, stalls etc and the perspective drawing should be such that it merges with the surroundings.
- c) The size of the various functional rooms , facilities and services of Transport Office, Passengers waiting Shed, Bus Terminus, Male & Female Toilet should be as per standard norms and practices and should be mentioned in the offer.
- d) No men, machinery, materials, vehicle etc. shall be issued from the department.
- e) No conditional or incomplete offer will not be accepted under any circumstances.
- f) Intending bidder is encouraged to visit and examine the site of proposed work and its surroundings and obtained all information that may be necessary for preparation of bid at bidder's own cost.
- g) Agreement to be executed with all documents with Purba Bardhaman Zilla Parishad in Non-Judicial stamp paper worth Rs.10/- only.
- h) There shall be no provision of Arbitration. However, if any dispute or difference of any kind what-so-ever shall arises in connection with this contract at any stage of the contract , it shall be referred to Sabhadhipati, Purba Bardhaman Zilla Parishad and his decision in this regard will be binding to all.


District Engineer
Purba Bardhaman Zilla Parishad

Format-For Financial Proposal

(To be submitted along with Letter Head of the Tenderer)


Name of work:- Consultancy Service for proposed Construction of Bus Terminus at Putsuri within Monteswar Block at Purba Khanpur Mouza, Plot No. 509, JL No. 52 within the District of Purba Bardhaman.[# - i) Transport Office, Passengers waiting Shed,Retiring Room, Bus Terminus, Male & Female Toilet,Canteen,Stall,Shop Room,Ticket Counter should be within campus.]

Ref.:-Notice Inviting Tender Offer (vide Memo No- DE/NITO/1110 dated- 01/11/2019)

SI No	Description of Item	Offered Rate in % on Project Cost
1	<p>For i) Carrying out preliminary survey, physical verification of site, planning, preliminary architectural design, drawing, estimate, Model of structure, necessary soil testing etc.</p> <p>ii) Submission of detail Project Report including design, drawing, specification of works, detail estimate for all necessary items for both structural works , sanitary plumbing, electrification works, landscaping, internal road ,drainage system etc.</p> <p>iii) Obtaining</p> <p>a) technical sanction of the projects from department concerned,</p> <p>b) Vetting of estimate & necessary drawings for sanction from Competent Authority, & preparation of bill of quantities sufficient for tender purpose..</p> <p>iv) Submission for further detailed working drawing, specification before actual execution of the work.</p> <p>v) Rendering periodical supervision including quantitative certification of bills for works and visit to site as and when required until the project is completed and handed over.</p> <p>vi) Submission of as built drawing and work done estimate.</p>	

I do hereby agree to provide necessary Consultancy services @% on Project Cost. (In figure & Word)

Signature of the Quotationer


for District Engineer
Purba Bardhaman Zilla Parishad